

# Administration Fees



**esbs**

22 THE HOLLOW, EARL SHILTON, LEICESTER LE9 7NB

📞 01455 844422 🌐 [www.esbs.co.uk](http://www.esbs.co.uk) ✉ [enquire@esbs.co.uk](mailto:enquire@esbs.co.uk)

Branch office: Malt Mill Bank, Barwell, Leicester



Earl Shilton Building Society is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority

10/18-361179



**as individual as you**

# Administration Fees



Name of Fee	Amount Chargeable £ from 1st September 2017
13 Deed Production/Release	50
14 Deeds Storage per Year	25
15 Duplicate Mortgage Statement	20
16 Early Repayment Charge	See Individual Mortgage Conditions
17 Further Advance - Administration	95
18 Product Arrangement Fee	See Individual Mortgage Conditions
19 Product Switch Fee	See Individual Mortgage Conditions
20 Redemption Request 3rd & Subsequent Requests	25
21 Re-inspection/Final Inspection	100
22 Release of Part Security	50
23 Revaluation	100
24 Revised/Duplicate Offer	35
25 Sealing Fee/Land Registry Administration	100
26 Second Mortgage Questionnaire and Lender Reference Completion	75
27 Valuation Administration	Valuer's Fee +25

## General Fees

Name of Fee	Amount Chargeable £ from 1st September 2017
1 Account Administration Letter	25
2 Certifying Documents - per item e.g. Passports etc.	10
3 Duplicate Section 975 Statement	10 per financial yr
4 Electronic Transfer of Funds	
a) Same day branch or postal Faster Payment up to £250,000	30
b) Next day branch or postal Faster Payment up to £250,000	10
c) CHAPS Payment	30
5 Lost Passbooks - Replacement	20
6 Return of Standing Order/Direct Debit	25
7 Returned Unpaid Cheque	25
8 Supplying Information of a Non Standard Nature for Mortgage or Savings Accounts per Financial Year	25

## Mortgage Fees

9 Application Booking Fee	See Individual Mortgage Conditions
10 Change of Borrower	95
11 Change of Mortgage Type/Term	35
12 Deed of Postponement	50

Interest will accrue on the fees shown above if added to the Mortgage Account.

## Mortgage Arrears Administration Fees

28 Arrears Letter Fee (the equivalent of two or more monthly missed payments)	25
29 Referral by the Society to the Society's Solicitors for Arrears Collection and Enforcement	50
30 Legal Costs - All Fees and Costs incurred by the Society's Legal Advisers relating to the Collection of Arrears and Enforcement of the Legal Charge will be paid to the Legal Advisers by the Society and the Amount(s) charged to the Mortgage Account	
31 Possession Booked and Aborted	Costs incurred by Society +50
32 Property in Possession - Costs incurred by Estate Agents, Asset Managers, Solicitors, Furniture and Goods Removal Contractors, Cleaners, Locksmiths and Joiners and any other Contractors including Public Utilities will be paid to the Contractors by the Society and the Amount(s) charged to the Mortgage Account	+300

It is not possible to quantify the Charges referred to in items 30 to 32 above. The amount(s) charged to the Mortgage Account will be the amount(s) charged by the Contractors/Advisers to the Society.